



DR. BHIM RAO AMBEDKAR COLLEGE

डॉ. भीम राव अम्बेडकर महाविद्यालय

(UNIVERSITY OF DELHI)

(दिल्ली विश्वविद्यालय)



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Ref: BRAC/IQAC/2024-25/

Dated: 18.04.2025

NOTICE

A meeting of the IQAC Committee is scheduled as per the details below:

Date: 25th April 2025

Time: 2:00 PM 12:30 PM

Venue: Conference Room, College

Agenda:

1. Review of AQAR status at Individual, TIC, and Criterion Convenor levels
2. Development of a structured plan for future NAAC accreditation cycles
3. Status of guidelines for feedback forms, alumni engagement, and other stakeholders
4. Progress on guidelines for Add-on Courses and Faculty Development Programmes.
5. Progress on guidelines for data management and progression of Alumni.
6. Framework development for students result analysis.
7. Status of certification references & reports regarding programs organized during current semester
8. Framework development for Internal Assessment and Moderation for the upcoming session
9. Consideration of suggestions provided by Prof. Atul to enhance the internal quality of teaching and learning in the college.
10. Review of proposal submitted by Prof. Tushti Bhardwaj for approval
11. Review of the case concerning Om Misra and salary adjustment
12. Any other matter with the permission of the Chair

All members are requested to make it convenient to attend the meeting.

Regards,

IQAC Committee

IQAC Coordinator
Dr. Sunita Chaki

Chairperson, IQAC
Prof Sadanand Prasad

E-mail to following members for information and necessary action:

- (1) Chairperson, IQAC
- (2) Coordinator, IQAC
- (3) Members, IQAC Committee
- (4) Special Invitee, Prof Atul Pratap Singh
- (5) Dealing Persons: Mr. Kanishk Nautiyal, Mr. Thakur Prasad



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Minutes of the Meeting

The meeting of IQAC Committee was held on 25th April 2025, at 12:00 PM in the Conference Room (near Principal's office) with the following agenda.

Agenda:

1. Review of AQAR status at Individual, TIC, and Criterion Convenor levels
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11. Review of the case concerning Om Misra and salary adjustment
12. Any other matter with the permission of the Chair

The following teachers attended the meeting:

Chairperson

Prof. Sada Nand Prasad

IQAC Coordinator

Dr. Sunita Chaki

IQAC Committee:

Dr. Neelam Gupta

Prof. Jaya Verma

Prof. Bishnu Mohan Dash

ON LEAVE

Prof. Tushti Bhardwaj

Prof. Jitender Saroha

Prof. Anita Srivastava

Prof. K. M. Bansal

Prof Narender Thakur

Prof 25/4/25

Ms. Seema Sodhi

S. Sodhi

Dr. Lalit Kumar

Lalit Kumar
25.4.25

Dr Dhananjay Kumar

- Dhananjay Kumar
25.4.2025

Atul Pratap Singh

- Atul Pratap Singh



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Ref: DRBRAC/PO/2025-26/

Dated: 25.04.2025

MINUTES

A meeting of the IQAC was held on 25th April 2025 in the old conference room. The following are the minutes of the meeting:

1. Review of AQAR Work Status

The IQAC Committee reviewed the progress of AQAR submissions at the individual faculty level and found the status to be satisfactory. It was resolved that the Criterion Convenors and TICs will submit consolidated AQARs for the years 2020–21, 2021–22, 2022–23, and 2023–24 by May 2025 to the NAAC Coordinator.

2. Planning for Future NAAC Accreditation

The committee discussed in length the need of a well-defined structured plan for future NAAC accreditation cycles. The need to define best practices and key indicators for Criterion VII was also emphasized.

3. Students' Satisfaction Survey

Prof. Tushti Bhardwaj shared the findings of the Students' Satisfaction Survey and the Alumni Satisfaction Survey. The compiled report will be submitted to the committee for further deliberations.

4. Add-on Courses

Prof. Jitendra Saroha highlighted the relevance and weightage of Add-on (self-financed) courses. Draft guidelines were submitted to the committee for further deliberation.

5. Alumni Data Management

A detailed discussion was held on data management and alumni progression. The committee concurred on the need to register the Alumni Association and to streamline alumni-related activities. Prof. Tushti was requested to draft guidelines for the functioning of alumni activities.

6. Student Result Analysis

Student result analysis under NAAC Criterion II is being handled by Prof. Narender Thakur. Dr. Neelam Gupta (Department of Commerce) has volunteered to assist with the analysis.

7. Internal Assessment and Event Reporting

Prof. Anita Srivastava and Prof. K. M. Bansal proposed drafting guidelines for Internal Assessment and formulating a one-week schedule for continuous evaluation, to be discussed in the next

meeting. Additionally, Prof. Anita Srivastava was requested to suggest changes and improvements to the website to enhance its usability.

The committee decided to draft guidelines for documenting the events organized by departments and activities coordinated by Staff Council committees, with the objective of ensuring consistency in the generation and maintenance of reports.

8. Special Suggestions by Former IQAC Coordinator

Prof. Atul Pratap Singh, former IQAC Coordinator, attended as a special invitee and made several proposals regarding Academic Calendar, Good Citizens Chart, Adoption of a self-assessment matrix, Development of an e-library facility, Launch of a "Student Quality Ambassadors, appreciation letters to faculty and staff, Exploration of a Smart Campus model etc.

Expressing sincere gratitude to Prof. Singh for his valuable suggestions, the committee requested Prof. Atul Pratap to share the relevant documents and formats to facilitate IQAC in formation of guidelines on the above-mentioned proposals.

9. Ethics Clearance Proposal

Prof. Tushti Bhardwaj submitted a proposal entitled "Traditional nutrition and lifestyle interventions in reducing health risk behavior among youth in India: feasibility, cost-effectiveness, and practical integration in everyday living" intended for submission to ICSSR for grant funding. The IQAC committee granted the clearance for the said proposal.

10. Salary Adjustment Committee

In the matter concerning Prof. Om Mishra's salary adjustment, a three-member committee comprising Dr. Lalit Kumar (as Convenor), Prof. B. M. Dash and Prof. K. M. Bansal was formed. The concerned file has been handed over to Dr. Lalit Kumar, and the committee has been requested to submit their findings to IQAC.

11. Any Other Matter

The committee approved the allocation of a dedicated room for the IQAC to support its operational requirements. It was duly approved by the Principal.

The meeting concluded with a vote of thanks to the Chair.

Lalit Kumar
Nandani

Shayam

S. Bhardwaj

Am2

Dr. Lalit
Dr. B. M. Dash
Dr. K. M. Bansal